



north bay  
**HOME AND GARDEN**

Presented by:  
The North Bay and District  
Home Builders Association

# HOME AND GARDEN EXPO 2016 EXHIBITORS INFORMATION & APPLICATION

## SHOW DATES:

**FRIDAY March 11, 2016 4:00 PM TO 9:00 PM**

**SATURDAY MARCH 12, 2016 9:00 AM TO 4:00 PM**

**SUNDAY MARCH 13, 2016 10:00 AM TO 3:00 PM**

## MEMORIAL GARDENS

**100 CHIPPEWA AVE.**

**NORTH BAY, ONTARIO**

This exciting Trade Show is strategically scheduled in March and the start of the 2016 home building and renovation construction season. Our local association has completed an increased marketing package to ensure a successful show again for exhibitors. Our advertising package will guarantee serious candidates to discuss building and renovation plans.





# Application Form

PLEASE READ CAREFULLY – SHOW INFORMATION

**Final Cut-Off Date: March 01, 2016**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov.: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Company/Product Website. www. \_\_\_\_\_

## Trade Show Contact

Contact Person: \_\_\_\_\_

Position: \_\_\_\_\_

Email address of contact person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

## Show Requirements

Electrical Connection Required: Yes  No

Table(s) Required: Yes  No  Number \_\_\_\_\_

Chair(s) Required: Yes  No  Number \_\_\_\_\_

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## Cost of Exhibit Space

<b>BOOTHS A-J</b>	<b>\$675.00 ea.</b> (booths are 10' x 12')
<b>BOOTHS 001-101</b>	<b>\$650.00 ea.</b> (booths are 8' x 10' and can be doubled, tripled etc.)
<b>CORNERS</b>	<b>\$35.00</b> extra
<b>OUT OF TOWN FEES</b>	<b>\$75.00</b> in addition to booth pricing Re: Hawkers Fees

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## Important:

Please enclose a deposit cheque of 50% of your booth cost with your application. Full payment will be required by March 1, 2016.

The cheque is to be made payable to:

North Bay and District Home Builders Association (NB&DHBA), 265 Lakeside Drive, North Bay, Ontario, P1A 3E2.

After March 4, 2016 the deposits are non-refundable.

Your space will also be resold should you not pay for your booth in full by this date.

We appreciate your interest in the North Bay Home & Garden Expo. We must process applications on a first come – first serve basis. If we are sold out, you will be advised and you cheque returned immediately.

# Exhibitors Agreement

## Location

Our location at the Memorial Gardens will allow a large exhibiting space with high ceilings. There will be ample parking for all exhibitors at the back of the building, and excellent parking for show goers.

## Registration

Please visit the NB&DHBA desk first. A registration form must be signed and all fees must be paid in Full. The NB&DHBA representative will get you tablecloths if necessary and show you where your booth is to be set up.

## Set-up

Booth set-up may proceed after 12:00 noon on Thursday March 10th, 2016. You must be completely set-up by 3:00 PM on Friday afternoon. Power is supplied to each booth if necessary. Exhibitors are required to supply their own extension cords. No extension cords are allowed to cross the aisles for safety reasons. The NB&DHBA will supply tables, chairs and tablecloths.

## Booth Takedown

Your booth may be removed after 3:00 PM on Sunday. Monday can also be used to remove your exhibit until 10:00 a.m. Please remove all of your garbage at this time as well.

## Advertising

There will be increased advertising used extensively in all media to assure our best possible exposure for the show. This means that the people who are interested in building or renovating will be attracted to a variety of exhibitors available for their building project questions and answers.

## Evening Social

There will be a complimentary wine & cheese social on Saturday @ 4:30 p.m. in the Trophy Room of Memorial Gardens. Beverages, donuts and muffins will be available to the exhibitors as well from 8:30 – 12:00 noon on Friday, Saturday and Sunday.

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## Contact information:

**1-705-495-6448 (TEL) • 1-705-495-0726 (FAX) • 1-705-472-0661 (Judy's Office)**

North Bay & District Home Builders Association (NB&DHBA)  
265 Lakeside Drive, North Bay, Ontario, P1A 3E2.

